

BROMFIELD PARISH COUNCIL

Clerk: Elizabeth Clark
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11 Standingstone Heights
Wigton
CA7 9DS

23rd May 2021

The next meeting will be the Annual Parish Meeting & the Annual Meeting of the Parish Council to be held in Blencogo Village Hall on Thursday 27th May 2021 starting at 7.30 p.m.

AGENDAS

ANNUAL PARISH MEETING

1. **Apologies** – to receive apologies for absence
2. **Chairman's Report**
3. **Minutes** - to approve the minutes of the Annual Parish Meeting held on the 16th of May 2019.
4. **Open Session** – members of the public have the opportunity to make statements & ask questions of the council.

The chairman will now close the Annual Parish Meeting & the Annual Meeting of the Parish Council will commence.

ANNUAL MEETING OF THE PARISH COUNCIL

1. **Election of the Chairman for Council Year 2021/22.**
2. **To receive the Chairman's Declaration of Acceptance of Office.**
3. **To appoint a Vice Chairman for the Council Year 2021/22.**
4. **Apologies**
To receive apologies for absence.
5. **Declarations of Interest**
To receive declarations of interest by members in respect of items on this agenda.
6. **Requests for Dispensations**
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
7. **Adjournment of Meeting**
The chairman will adjourn the meeting (15 minutes) to allow members of the public an opportunity to ask questions or raise matters of interest.
8. **Minutes**
To authorise the chairman to sign the minutes of the council meeting held on the 25th March 2021 (copy attached).

9. Annual Audit & Financial Statements

- a) To approve & authorise the Chairman & Responsible Financial Officer to sign the certificate of Exemption.
- b) To receive the annual internal audit report for 2020/21.
- c) To approve & authorise the Chairman & the Responsible Financial Officer to sign the Annual Governance Statement 2020/21.
- d) To approve & authorise the Chairman and the Responsible Financial Officer to sign the Accounting Statements 2020/21 of the Annual Return.
- e) To approve & authorise the Chairman and Responsible Financial Officer to sign the accounts book for the year ending 31st March 2021.
- f) To note the Period of Exercise of Electors Rights & Publication on the Website.

10. Reports

- (i) To receive a report from the Police Community Support Officer.
- (ii) To receive a report from the Village Hall Committee.
- (iii) To receive a report from the Allerdale Borough Councillor
- (iv) To receive a report from the Cumbria County Councillor.

11. Payments

To consider & authorise the following payments:

E Clark – Salary £164.82 & Expenses £18.42	£176.58
HM Revenue & Customs (PAYE)	£ 41.20
Mrs E Bell – Internal Auditor	£ 30.00
CALC – Annual Membership	£165.13

12. Receipts

To note the following receipts received:

Allerdale Borough Council – Precept	£3000.00
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13. Planning Consultations

A devolved decision by the clerk of ‘No Objection’ after consultation with the chairman & Councillors on the following planning application;

Ref No: FUL/2021/0125 – removal of existing buildings and replacement agricultural and stable building – Bank House, Langrigg – Mr & Miss T & A Greenbank & Richardson

To consider the following planning applications;

Ref No: HOU/2021/0138 – proposed construction of rear extension and detached garage – Low Fauld, Langrigg – A Bone

Ref No: FUL/2021/0137 – erection of stable block & change of use from agricultural to paddock (retrospective) – Mulberry House, Blencogo – C Wilson

Ref No: FUL/2021/0133 – erection of extension to silage building – Bromfield Hall, Bromfield – H Armstrong

Ref No: FUL/2021/0132 – extension of calf rearing building – Bromfield Hall, Bromfield – H Armstrong

Ref No: FUL/2021/0131 – erection of roof over existing midden area and concreting yard area – Bromfield Hall, Bromfield - H Armstrong

Ref No: FUL/2021/0130 – erection of implement & forage storage building – Bromfield Hall, Bromfield – H Armstrong

To consider further action following a reply received from the owner of the Livery.

- 14. Langrigg Biofuels**
To receive an update & consider any further action required.
- 15. Standing Orders & Financial Regulations**
To adopt the Standing Orders & Financial Regulations for 2021/22.
- 16. Highways**
To note any highway matters & to receive an update on the sign posts in the parish.
- 17. Correspondence**
Great North Air Ambulance – Thanks for Donation
CALC – April/May Newsletter
St Mungo's Church – Thanks for the Grasscutting Donation
Cumbria County Council – Changes to the Highways Management System
DCMS – Rural Broadband Consultation
- 18. Woodland Trust**
To receive an update on the trees received from the Woodland Trust
- 19. Items for forward consideration**
The Chairman will give Councillors the opportunity to put forward items for consideration at the next Parish Council meeting.
- 20. Forthcoming Meetings**
 - (i) To consider the dates of forthcoming meetings.
 - (ii) The next ordinary meeting of the Parish Council will be held on Thursday the 29th of July 2021 in the Village Hall, commencing at 7.30pm.

Signed:



Dated: 23rd May 2021

Clerk to the Parish Council

THE PUBLIC & PRESS ARE CORDIALLY INVITED TO BE PRESENT