

# BROMFIELD PARISH COUNCIL

Clerk: Elizabeth Clark  
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15 Howgill Close  
Bolton-Low-House  
Wigton  
CA7 8PG

## NEXT MEETING

### Annual Parish Meeting & Annual Meeting of the Parish Council

**At: 7.30pm**

**On: Thursday 25<sup>th</sup> May 2017**

**At: Blencogo Village Hall**

#### AGENDA – Annual Parish Meeting

1. **Apologies** – to receive apologies for absence
2. **Chairman's Report**
3. **Minutes** - to approve the minutes of the Annual Parish Meeting held on the 26<sup>th</sup> of May 2016.
4. **Open Session** – members of the public have the opportunity to make statements & ask questions of the council.

*The chairman will now close the Annual Parish Meeting & the Annual Meeting of the Parish Council will commence.*

#### AGENDA – Annual Meeting of the Parish Council

1. **Election of the Chairman for Council Year 2017/18.**
2. **To receive the Chairman's Declaration of Acceptance of Office.**
3. **To appoint a Vice Chairman for the Council Year 2017/18.**
4. **Apologies**  
To receive apologies for absence.
5. **Declarations of Interest**  
To receive declarations of interest by members in respect of items on this agenda.
6. **Requests for Dispensations**  
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

**7. Adjournment of Meeting**

The chairman will adjourn the meeting (15 minutes) to allow members of the public an opportunity to ask questions or raise matters of interest.

**8. Minutes**

To authorise the chairman to sign the minutes of the council meeting held on the 30th March 2017 (copy attached).

**9. Annual Audit & Financial Statements**

- a) To complete, approve & sign the Annual Governance Statement for the year ending 31 March 2017.
- b) To approve and sign the cashbook and Annual Return Statement of Accounts for the Year Ending 31<sup>st</sup> March 2017.
- c) To note the current balances of the Council's Bank Accounts as at the 30<sup>th</sup> of April 2017.

**10. Reports**

- (i) To receive a report from the Police Community Support Officer & to agree any further action required.
- (ii) To receive a report from the Village Hall Committee.
- (iii) To receive a report from the Cllr Lister.

**11. Payments**

To consider & authorise the following payments:

E Clark – Salary & Expenses	£179.99
HM Revenue & Customs (PAYE)	£ 38.20
Mrs E Bell – Internal Auditor	£ 30.00
CALC – Annual Membership	£160.14

To receive & consider a request for a donation from the following;  
Blencogo Village Hall – Blencogo & District Produce Show 2017

**12. Receipts**

To note the following receipts received:

Allerdale Borough Council – Precept	£2950.90
Allerdale Borough Council - CTRS Grant	£49.10

**13. Planning Consultations**

A devolved decision by the clerk of 'No Objection' after consultation with the chairman & Councillors on the following planning applications;

Ref No: 2/2017/0177 – Application for variation of condition 2 on planning approval 2/2016/0508 – Prospect House, High Scales – Everything Everywhere Ltd.

Ref No: 2/2017/0155 – Conversion of redundant mill building into dwelling – Crookdake Mill – Mr & Mrs Miller.

Ref No: HOU/2017/0081 – Erection of a single storey sun room to rear – Hill Top, Blencogo – Mr Stuart Ridley.

Ref No: HOU/2017/0077 – Proposal for stables – Oak Tree Cottage, Langrigg – Ms Gill Wilson.

To note the following grant of outline planning permission;

Ref No: 2/2016/0731 – Variation of condition 7 on planning approval 2/2013/0811 relating to required visibility splays – Field No 3800, Blencogo – J J Lattimer.

To note the following grants of planning permission;

Ref No. 2/2017/0087 – Erection of new steel portal framed building – Langrigg House, Langrigg – Mr John Lee.

Ref No: 2/2017/0177 – Application for variation of condition 2 on planning approval 2/2016/0508 – Prospect House, High Scales – Everything Everywhere Ltd.

Ref No: 2/2017/0042 – Proposed livestock building – Mr Raven, Crookdake Farm Ltd – Crookdake Hall, Wigton.

Ref No: HOU/2017/0077 – Proposal for stables – Oak Tree Cottage, Langrigg – Ms Gill Wilson

**14. Highways**

To note any highway matters.

**15. Correspondence**

Great North Air Ambulance – Thanks for Donation  
CALC – April & May Newsletters  
National Grid – North West Coast Connections Update  
The Solway Plain Team Ministry – Thanks for Band Concert  
Cumbria County Council – 'HIMS' Launch

**16. Community Orchard**

To receive an update on the proposed community orchard.

**17. Advertising on the Bus Shelter**

To consider local businesses advertising on the new bus shelter.

**18. Parish Land**

To consider a request to rent the parish land at Heathfield

**19. Items for forward consideration**

The Chairman will give Councillors the opportunity to put forward items for consideration at the next Parish Council meeting.

**20. Forthcoming Meetings**

(i) To consider the dates of forthcoming meetings (dates enclosed).

(ii) The next ordinary meeting of the Parish Council will be held on Thursday the 27<sup>th</sup> of July 2017 in the Village Hall, commencing at 7.30pm.

Signed:



Clerk of the Council

E Clark Dated: 18<sup>th</sup> May 2017

Copies of the March Minutes & May Agenda are available from the clerk.  
(016973) 45665 or email Bromfieldpc@aol.com

**THE PUBLIC & PRESS ARE CORDIALLY INVITED TO BE PRESENT**