

BROMFIELD PARISH COUNCIL

Clerk: Elaine Stockdale
Telephone: 07738 513900
Email: bromfieldparish@blencogo.com

Thimble Wood
Low Scales
Wigton
Cumbria
CA7 3NE

21st May 2022

Dear Councillor

You are Invited to attend the Annual Parish Meeting to be held in Blencogo Village Hall on Thursday 26th May 2022 starting at 7.30 p.m.

Yours faithfully



Elaine Stockdale
Clerk to the Council

AGENDA

1. **Apologies** – to receive apologies for absence.
2. **Chairman's Report**
3. **Minutes** - to approve the minutes of the Annual Parish Meeting held on the 25th of May 2017.
4. **Open Session** – members of the public have the opportunity to make statements & ask questions of the council.

The chairman will now close the Annual Parish Meeting & the Annual Meeting of the Parish Council will commence.

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Yours faithfully



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Clerk to the Council

AGENDA

- 1. Election of the Chairman for Council Year 2022/23.**
- 2. To receive the Chairman's Declaration of Acceptance of Office.**
- 3. To appoint a Vice Chairman for the Council Year 2022/23.**
- 4. Apologies**
To receive apologies for absence.
- 5. Declarations of interest on the agenda**
To receive declarations of interest by members in respect of items on this agenda.
- 6. Requests for Dispensations**
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 7. Minutes**
To authorise the Chairman to sign the minutes of the meetings held on the 31st March 2022 as a true record (Copy enclosed).
- 8. Annual Audit & Financial Statements**
 - A)** To approve & authorise the Chairman & Responsible Financial Officer to sign the certificate of Exemption.
 - B)** To receive the annual internal audit report for 2017/18.
 - C)** To approve & authorise the Chairman & the Responsible Financial Officer to sign the Annual Governance Statement 2017/18.
 - D)** To approve & authorise the Chairman and the Responsible Financial Officer to sign the Accounting Statements 2017/18 of the Annual Return.
 - E)** To approve & authorise the Chairman and Responsible Financial Officer to sign the accounts book for the year ending 31st March 2018.
 - F)** To note the Period of Exercise of Electors Rights & Publication on the

Website.

9. Adjournment of the meeting

The chairman will adjourn the meeting (15 minutes) to allow members of the public an opportunity to ask questions or raise matters of interest.

10. Reports

- To receive a report from Cllr Lister (CCC).
- To receive a report from Cllr Johnson (ABC).
- To receive a report from Cumbria Constabulary.
- To receive a report and to agree any further action required from the Village Hall Committee.

11. Payments & Receipts

To authorise the payment of the following accounts;

Clerk's salary	£176.80
HM Revenue & Customs (PAYE)	£44.20
CALC Annual Subs	£178.29
CALC Clerk Induction Course	£40.00
E Bell – Audit	£35.00
AEDdonate Blencogo defibrillator	£989.00

Receipts

To note the following receipts:

Allerdale Borough Council Precept - £3000

Allerdale Borough Council Defibrillator donation - £989.00

12. Financial Statements

- To note the current balance of the council's bank account as at the 30th April 2022
- To receive the bank reconciliation as at the 30th April 2022

13. Planning Matters

Reference No: HOU/2022/0075. Applicant: Eric Ridley & Miss C Cockburn.
Proposal: Proposed detached garden room and store Location: Rainbows End, Blencogo, Wigton, CA7 0BZ.

Reference No: HOU/2022/0102: Applicant: L Messenger. Proposal:
Erection of domestic outbuilding (part retrospective). Location: SCALES VIEW, , HIGH SCALES, ASPATRIA, WIGTON, CA7 3NG

Reference No: HOU/2022/0080: Applicant: Craig Wilson. Proposal:
Erection of independent garden room to rear of property. Location: Mulberry House, Blencogo, Wigton, CA7 0BZ

14. Correspondence

To note the following correspondence received;

- Local Government (LGR) Newsletters
- Connecting Cumbria Newsletter
- Road closure Fletchertown 23rd May for 5 days, emailed circulated 9/5/22
- NALC Events and Newsletters
- CALC Wednesday roundup Newsletters

- 15. Highway Matters**
To note any highway matters.
- 16. Standing Orders & Financial Regulations**
To adopt the Standing Orders & Financial Regulations for 2022/23.
- 17. Items for discussion**
- Defibrillator for Blencogo update - Allerdale Borough Council kindly donated towards the defibrillator for Blencogo completing the donation amount needed.
 - Blencogo road sign update
 - Update on Long mile signpost repairs
 - Clerk has reported the sewerage overflow on to the main road at Langrigg Bank 05/05/2022 – The case has been passed onto environmental health for them to follow up.
 - Clerk reported the stone wall removed from High Tree Blencogo to planning at allerdale 17/04/2022, no response as yet.
 - Donation to St Mungo's church Bromfield towards maintenance.
 - Queens Platinum Jubilee Celebrations
 - Dog Fouling
- 18. Items for inclusion on the next agenda**
The chairman will give councillors the opportunity to put forward items for consideration at the next meeting.
- 19. Date and time of next meeting**
To note that the next meeting of the Parish Council will be held on Thursday the 28th July 2022 starting at 7.30pm in the Village Hall.