

BROMFIELD PARISH COUNCIL

Clerk: Janice Rae
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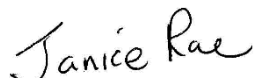
19th May, 2023

Dear Councillor

You are summoned to attend the Annual Meeting of the Parish Council to be held in the Committee Room at Blencogo Village Hall on Thursday 25th May, 2023 starting at 7.30 p.m

The meeting will be preceded by the Annual Parish Meeting.

Yours faithfully



Clerk to the Council

AGENDA

1. Election of Chair for Council year 2023/24
2. To receive the Chair's acceptance of office
3. To appoint a Vice Chair for Council year 2023/24
4. Chairman's announcements
To receive announcements by the Chairman
5. Apologies for absence
To receive apologies for absence.
6. Declarations of interest
To receive declarations of interest by members in respect of items on this agenda.
7. Requests for Dispensations
The Clerk to report any requests for dispensations received since the previous meeting for dispensations to speak and/or vote of any matter where a member has a disclosable pecuniary interest.
8. Minutes
To authorise the Chairman to sign the minutes of the meeting held on 30th March, 2023 as a true record (copy enclosed).
9. Public Participation
The Chairman will adjourn the meeting to allow members of the public an opportunity to ask questions or raise matters of interest. This is at the Chairman's discretion and no decisions can be made on items brought to the attention of the Council under this item.

10. Reports from Outside Bodies:
- To receive a report from Cllr Thurlow (Cumberland Councillor)
 - To receive a report from the Village Hall Committee
11. Financial Statement
- To note the current balance of the council's bank account as at 31st March, 2023
 - To receive the bank reconciliation as at 31st March, 2023
 - To approve and authorise the Chairman and Responsible Financial Officer to sign the accounts book for the year ending 31st March, 2023
12. Payment and Receipts
- (a) To note any income received
- (b) To authorise the payment of the following accounts
- | | |
|--|---------|
| Clerk's account Quarter 1 4.23 – 30.6.23 Quarter 1 | £390.10 |
| HMRC PAYE Quarter 1 1.4.23 – 30.6.23 Quarter 1 | £ 97.40 |
| CALC Annual Subscription | £194.82 |
| Internal Auditor | £ 35.00 |
13. Standing Orders & Financial Regulations
To review the Standing Orders and Financial Regulations
14. Audit Financial Year 2022-23
- (a) To note the report from the Internal Auditor
- (b) To approve and authorise the Chairman and Responsible Financial Officer to sign the Annual Governance Statement for financial year 2022/23.
- (c) To approve and authorise the Chairman to sign the Accounting Statement for financial year 2022/23
- (d) To approve and authorise the Chairman and Responsible Financial Officer to sign the Certificate of Exemption.
- (e) To note the Period of Exercise of Electors Rights
- (f) Publication on the Website.
15. Planning Matters
- (a) Applications Received:
- FUL/2023/0100 - Bramblewood, Crookdake, Cumbria, CA7 3SH
Change of Use from outbuilding to holiday let (retrospective)
- HOU/2023/0061 - Bramblewood, Crookdake, Aspatria, CA7 3SH
Open up west facing house wall to create patio doors currently two smaller windows.
Addition of canopy (roof only) above patio doors. Addition of small window into upstairs west facing wall.
- (b) Decisions:
- HOU/2023/0054 - Mereside Farm, Bromfield, Wigton, CA7 3NB
Proposal: Erection of stable and garage block Granted
- HOU/2023/0030 - High Tree, Blencogo, Wigton, CA7 0BZ
Proposal: Erection of double garage and granny annex and retrospective consent for the erection of a balcony to the rear of the property Granted

COM/2022/0048 - High Tree, Blencogo, Wigton, CA7 0BZ

Alleged Breach: Front of the property has been removed and extensive work is taking place both internally and externally. The rubble from the works is being placed at the roadside, Extension under construction
No breach/PD

16. Correspondence

To note correspondence received since the last meeting:

CALC - Practitioners Guide 2023

CALC News - January & February 2023

CALC - Local Government Reorganisation (LGR) Newsletter

HyperfastGB - Aspatria community meeting - 2 May

Cumbria CC - Connecting Cumbria Newsletter March 2023

CALC - CCRG: Follow Up to Finding, Understanding and Using Weather Information Event

CALC - CLIMATE ACTION online survey for Town and Parish Councils which

focuses in particular on carbon reduction and community energy

CALC - CAfS Newsletter- Solar Made Easy | Carbon Literacy | Lime Workshops |

Climate Solutions: Hedgerows & Coastlines

CALC - Community Energy On-line Event

CALC - Cost of Living Support, Household Support Fund and PCCU

CALC - DLUHC Consultation on Infrastructure Levy

Cumberland Council - Welcome to Cumberland Council

CALC - CCRG: Emergency Alerts

CALC - Community Emergency Plans (CEPs) Quick Questionnaire- Town and Parish Councils

Cumberland Council - Connecting Cumbria Newsletter - April 2023

CALC Special General Meeting – 7 June 2023

17. Highway Matters

To note any highway matters

18. Items for discussion

- To receive an update regarding projects for the forthcoming year
- To consider the donation request from Bromfield Church for grass cutting
- To note there are two vacancies following the parish elections

19. Items for the next Agenda

The Chairman will give councillors the opportunity to put forward items for consideration at the next meeting.

20. Date and time of the next meeting:

To note the date of the next meeting of the Parish Council will be held at 7.30pm in the Village Hall, Blencogo on 27th July, 2023.