

BROMFIELD PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held in Blencogo Village Hall on Thursday 25th May, 2023 following the Annual Parish Meeting.

Councillors Present: J. Lee, M. Underwood and C. Wilson.

Also Present: J. Rae (Clerk).

629/23 Election of Chair

A proposal was received and seconded that Cllr Underwood be elected Chair for the ensuing year. Cllr Underwood advised that due to work commitments she was unable to accept the nomination. A further proposal was received and seconded that Cllr Fellows be elected Chair, subject to Cllr Fellows acceptance of the nomination.

630/23 To receive the Chair's Declaration of Acceptance of Office

Subject to Cllr Fellows acceptance the declaration of acceptance of office will be signed at the next meeting.

631/23 Appointment of Vice Chair

A proposal was received and seconded that Cllr Underwood be appointed Vice Chair. RESOLVED that Cllr Underwood be appointed Vice Chair for council year 2023/24.

Cllr Underwood in the Chair for tonight's meeting.

632/23 Chairman's announcements

None.

633/23 Apologies for absence

Apologies for absence were received from Cllrs I. Brough, R. Davison and S. Lunken. The reason for absence was noted and accepted.

An apology for absence was also received from K. Thurlow, Cumberland Councillor.

634/23 Declarations of interest

None.

635/23 Requests for dispensations

None.

636/23 Minutes Meeting 30 March 2023

RESOLVED that the minutes of the meeting held on 30 March 2023 be signed by the Chair as a correct record.

637/23 Public Participation

No members of the public were present.

638/23 Reports from Outside Bodies

Cumberland Council - Cllr Thurlow was not present.

Village Hall Committee – A report had not been received.

639/23 Financial Statement

The financial statement as at 31st March, 2023 had been circulated with the agenda and was noted by members. Balance 31st March 2023 - Cumberland Building Society £7,146.95

The Chairman and Responsible Financial Officer were authorised to sign the accounts book for the year ending 31st March, 2023

640/23 Payments and Receipts

(a) Income Received

Cumberland Council - Half Yearly Precept

£3000.00

(b) The following accounts were authorised for payment:

Clerk's account Quarter 1 4.23 – 30.6.23 Quarter 1	£390.10
HMRC PAYE Quarter 1 1.4.23 – 30.6.23 Quarter 1	£ 97.40
CALC Annual Subscription	£194.82
Internal Auditor	£ 35.00
Donation - St. Mungo's Church towards grass cutting	£900.00

641/23 Standing Orders & Financial Regulations

The Standing Orders and Financial Regulations were reviewed and accepted.

642/23 Audit Financial Year 2022-23

- (a) Internal Audit Report - The internal audit had been carried out with no issues raised.
- (b) Annual Governance Statement – The Annual Governance Statement was considered. Arrangements are in place for effective financial management and the accounting statements are prepared in accordance with Accounts and Audit Regulations. RESOLVED that the Chairman and Clerk be authorised to sign the Annual Governance Statement.
- (c) Accounting Statement 2022/23 – The Accounting Statement represents the financial position of the parish council. RESOLVED that the Chairman be authorised to sign the annual return.
- (d) Certificate of Exemption - Members resolved that the Certificate of Exemption be signed by the Chairman and Clerk certifying that the Parish Council is exempt from a limited assurance review and during the financial year 2022/23 the gross income for the year or gross annual expenditure for the year did not exceed £25,000.
- (e) Period of Exercise of Public Rights – Members noted that the period for the exercise of public rights will commence on 5th June and will end on 14th July. A notice will be displayed on the parish notice boards notifying electors of their rights to inspect the accounts.
- (f) Publication on website – The requisite documents will be uploaded to the parish council's website.

643/23 Planning Matters

(a) Applications Received:

FUL/2023/0100 - Bramblewood, Crookdake, Cumbria, CA7 3SH
Change of Use from outbuilding to holiday let (retrospective)

HOU/2023/0061 - Bramblewood, Crookdake, Aspatria, CA7 3SH

Open up west facing house wall to create patio doors currently two smaller windows. Addition of canopy (roof only) above patio doors. Addition of small window into upstairs west facing wall.

(b) Decisions:

HOU/2023/0054 - Mereside Farm, Bromfield, Wigton, CA7 3NB

Proposal: Erection of stable and garage block Granted

HOU/2023/0030 - High Tree, Blencogo, Wigton, CA7 0BZ

Proposal: Erection of double garage and granny annex and retrospective consent for the erection of a balcony to the rear of the property Granted

COM/2022/0048 - High Tree, Blencogo, Wigton, CA7 0BZ

Alleged Breach: Front of the property has been removed and extensive work is taking place both internally and externally. The rubble from the works is being placed at the roadside, Extension under construction
No breach/PD

644/23 Correspondence

The following correspondence received was noted:

CALC - Practitioners Guide 2023

CALC News - January & February 2023

CALC - Local Government Reorganisation (LGR) Newsletter

HyperfastGB - Aspatria community meeting - 2 May

Cumbria CC - Connecting Cumbria Newsletter March 2023

CALC - CCRG: Follow Up to Finding, Understanding and Using Weather Information Event

CALC - CLIMATE ACTION online survey for Town and Parish Councils which focuses in particular on carbon reduction and community energy

CALC - CAfS Newsletter- Solar Made Easy | Carbon Literacy | Lime Workshops | Climate Solutions: Hedgerows & Coastlines

CALC - Community Energy On-line Event

CALC - Cost of Living Support, Household Support Fund and PCCU

CALC - DLUHC Consultation on Infrastructure Levy

Cumberland Council - Welcome to Cumberland Council

CALC - CCRG: Emergency Alerts

CALC - Community Emergency Plans (CEPs) Quick Questionnaire- Town and Parish Councils

Cumberland Council - Connecting Cumbria Newsletter - April 2023

CALC Special General Meeting – 7 June 2023

645/23 Highway Matters

The following matters were reported:

The grass verge at the Blencogo/B5302 junction is overgrown with weeds and restricting visibility onto the B5302.

Pot holes at Crookdake

Septic tank water is running out of a gully at the crossroads in Langrigg

Boulders have been placed on the verge in front of High Trees and Laurel Grove potentially causing a hazard to vehicles using the road. Cllr Wilson agreed to speak to the owners of the properties.

It was noted that Highways have marked up some areas in the parish for repair.

646/23 Items for Discussion:

- The request from Bromfield Church was deferred to the next meeting.
- RESOLVED to grant £900 towards the grass cutting at Bromfield Church.
- Members noted there are two vacancies following the parish elections. It was agreed to make enquiries in the Parish to see if anyone is interested in being co-opted onto the Parish Council.

647/23 Items for the Next Agenda

- To discuss any updates regarding projects for the forthcoming year
- Vacancies following the parish elections

648/23 Date and time of the Next Meeting

The next Meeting of the Parish Council will be held at 7.30pm in the Village Hall, Blencogo on Thursday 27th July, 2023.

The Chair thanked everyone for attending and closed the meeting at 8.20pm